

## 6360 Commission on Teacher Credentialing

The Commission on Teacher Credentialing (Commission) was established to strengthen the effectiveness of teachers and other certificated public school employees and to ensure schools have fully prepared and effective educators that all students deserve and our communities require. The Commission serves as the licensing body for public school educators in California. In order to serve in a California public school, educators must be licensed by the Commission.

### 3-YR EXPENDITURES AND POSITIONS (Summary of Program Requirements)

	Positions			Expenditures		
	2005-06	2006-07	2007-08	2005-06*	2006-07*	2007-08*
10.10 Certification, Assignment and Waivers	58.8	69.9	71.8	\$8,091	\$9,824	\$8,713
10.20 Professional Services	25.1	25.9	27.8	28,913	55,380	44,518
10.30 Professional Practices	27.0	27.6	27.6	5,016	5,865	5,687
10.40 Administration	29.5	34.2	32.3	4,320	4,337	4,549
10.50 Distributed Administration	-	-	-	-4,320	-4,337	-4,549
<b>TOTALS, POSITIONS AND EXPENDITURES (All Programs)</b>	<b>140.4</b>	<b>157.6</b>	<b>159.5</b>	<b>\$42,020</b>	<b>\$71,069</b>	<b>\$58,918</b>
<b>FUNDING</b>				<b>2005-06*</b>	<b>2006-07*</b>	<b>2007-08*</b>
0001 General Fund				\$2,700	\$-	\$-
0001 General Fund, Proposition 98				24,988	49,881	39,881
0407 Teacher Credentials Fund				11,442	15,369	14,601
0408 Test Development and Administration Account, Teacher Credentials Fund				2,814	4,792	4,188
0995 Reimbursements				76	1,027	248
<b>TOTALS, EXPENDITURES, ALL FUNDS</b>				<b>\$42,020</b>	<b>\$71,069</b>	<b>\$58,918</b>

The amounts included as General Fund, Proposition 98 are for the purposes of meeting the minimum funding guarantee for education programs pursuant to Section 8 of Article XVI of the California Constitution. Specific appropriations are identified in the Detail of Appropriations and Adjustments.

### LEGAL CITATIONS AND AUTHORITY

#### DEPARTMENT AUTHORITY

Education Code Sections 44210 and 44225.

### DETAILED BUDGET ADJUSTMENTS

Baseline Adjustment Descriptions	2006-07*			2007-08*		
	General Fund	Other Funds	Positions	General Fund	Other Funds	Positions
• Pro Rata Adjustment for 2007-08	\$-	\$-	-	\$-	\$641	-
• Employee Compensation Adjustment	-	662	-	-	581	-
• Add Positions to Support the Teaching Performance Assessment per SB1209 (Chapter 517, Statutes of 2006)	-	-	-	-	237	1.9
• Retirement Adjustment per Control Section 3.60	-	85	-	-	85	-
• Allocation for Employee Compensation for Coben for Units 7 and 18	-	6	-	-	6	-
• Extend Limited-term Positions in the Certification Unit	-	-	-	-	-	-
• Reduce Funding for One-time Federal Title II Provided in 2006-07	-	-	-	-	-1,027	-2.4
• Remove Pro Rata Adjustment for 2006-07	-	-	-	-	-2,168	-
<b>Totals, Baseline Adjustments</b>	<b>\$-</b>	<b>\$753</b>	<b>-</b>	<b>\$-</b>	<b>-\$1,645</b>	<b>-0.5</b>
<b>Policy Adjustment Descriptions</b>						
• Continue Positions for the Teacher Data System	\$-	\$-	-	\$-	\$248	2.4

\* Dollars in thousands, except in Salary Range.

### 6360 Commission on Teacher Credentialing - Continued

	2006-07*			2007-08*		
	General Fund	Other Funds	Positions	General Fund	Other Funds	Positions
• Encorps Teachers Program	10,000	-	-	-	-	-
<b>Totals, Policy Adjustments</b>	<b>\$10,000</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$248</b>	<b>2.4</b>
<b>TOTALS, BUDGET ADJUSTMENTS</b>	<b>\$10,000</b>	<b>\$753</b>	<b>-</b>	<b>\$-</b>	<b>-\$1,397</b>	<b>1.9</b>

**PROGRAM DESCRIPTIONS (Program Objectives Statement)**

10 STANDARDS FOR THE PREPARATION AND LICENSING OF TEACHERS

10.10-Certification, Assignment and Waivers:

Certification, Assignments and Waivers is the licensing division of the Commission, responsible for evaluating and processing over 233,000 applications annually for credentials, permits, certificates and waivers for authorization to serve in California's public schools. Certification, Assignments and Waivers serves as the Commission's primary point of contact, providing information to credential applicants and holders and credential personnel at the college, university, county, and school district levels regarding specific requirements for the licenses issued. It is also responsible for monitoring certificated assignments in collaboration with county offices of education.

10.20-Professional Services:

Professional Services is responsible for: the development of licensure standards for all credential areas for which the Commission issues credentials; the accreditation of colleges, universities and local education agencies that offer educator preparation; the development and implementation of licensing examinations as required in the Education Code; and the administration of state funded programs including the Paraprofessional Teacher Training Program, the Alternative Certification/Intern Program, and in conjunction with the California Department of Education, the Beginning Teacher Support and Assessment Program. Related activities include data collection and reporting and policy research.

10.30-Professional Practices:

Professional Practices is responsible for both the discipline of credential applicants and holders and the legal activities of the Commission. Professional Practices supports the Committee of Credentials, a statutory body that is responsible for conducting investigations of charges of misconduct against a credential holder or applicant upon initial application for a credential, when a credential is renewed, or when there are allegations against a credential holder relating to criminal activity, unprofessional conduct or misconduct that would impact the status of a license. The professional practices legal staff provides legal counsel and advice to the Commission, the Committee of Credentials and program divisions within the Commission.

**DETAILED EXPENDITURES BY PROGRAM (Program Budget Detail)**

		2005-06*	2006-07*	2007-08*
<b>PROGRAM REQUIREMENTS</b>				
<b>10</b>	<b>STANDARD FOR THE PREPARATION AND LICENSING OF TEACHERS</b>			
	<b>State Operations:</b>			
0001	General Fund	\$2,700	\$-	\$-
0407	Teacher Credentials Fund	11,442	15,369	14,601
0408	Test Development and Administration Account, Teacher Credentials Fund	2,814	4,792	4,188
0995	Reimbursements	76	1,027	248
	<b>Totals, State Operations</b>	<b>\$17,032</b>	<b>\$21,188</b>	<b>\$19,037</b>
	<b>Local Assistance:</b>			
0001	General Fund	\$24,988	\$49,881	\$39,881
	<b>Totals, Local Assistance</b>	<b>\$24,988</b>	<b>\$49,881</b>	<b>\$39,881</b>
<b>ELEMENT REQUIREMENTS</b>				
<b>10.10</b>	<b>Certification, Assignment and Waivers</b>	<b>\$8,091</b>	<b>\$9,824</b>	<b>\$8,713</b>
	<b>State Operations:</b>			
0001	General Fund	1,616	-	-
0407	Teacher Credentials Fund	5,755	8,514	7,413
0408	Test Development and Administration Account, Teacher Credentials Fund	412	750	744

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

	2005-06*	2006-07*	2007-08*
0995 Reimbursements	-	252	248
<b>Local Assistance:</b>			
0001 General Fund	308	308	308
<b>10.20 Professional Services</b>	<b>\$28,913</b>	<b>\$55,380</b>	<b>\$44,518</b>
<b>State Operations:</b>			
0001 General Fund	545	-	-
0407 Teacher Credentials Fund	1,447	1,653	2,164
0408 Test Development and Administration Account, Teacher Credentials Fund	2,165	3,379	2,781
0995 Reimbursements	76	775	-
<b>Local Assistance:</b>			
0001 General Fund	24,680	49,573	39,573
<b>10.30 Professional Practices</b>	<b>\$5,016</b>	<b>\$5,865</b>	<b>\$5,687</b>
<b>State Operations:</b>			
0001 General Fund	539	-	-
0407 Teacher Credentials Fund	4,240	5,202	5,024
0408 Test Development and Administration Account, Teacher Credentials Fund	237	663	663
<b>TOTALS, EXPENDITURES</b>			
State Operations	17,032	21,188	19,037
Local Assistance	24,988	49,881	39,881
<b>Totals, Expenditures</b>	<b>\$42,020</b>	<b>\$71,069</b>	<b>\$58,918</b>

**EXPENDITURES BY CATEGORY (Summary By Object)**

1 State Operations	Positions			Expenditures		
	2005-06	2006-07	2007-08	2005-06*	2006-07*	2007-08*
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	140.4	165.9	163.4	\$8,248	\$8,931	\$8,893
Total Adjustments	-	-	4.5	-	447	642
Estimated Salary Savings	-	-8.3	-8.4	-	-471	-479
<b>Net Totals, Salaries and Wages</b>	<b>140.4</b>	<b>157.6</b>	<b>159.5</b>	<b>\$8,248</b>	<b>\$8,907</b>	<b>\$9,056</b>
Staff Benefits	-	-	-	2,888	4,237	4,225
<b>Totals, Personal Services</b>	<b>140.4</b>	<b>157.6</b>	<b>159.5</b>	<b>\$11,136</b>	<b>\$13,144</b>	<b>\$13,281</b>
OPERATING EXPENSES AND EQUIPMENT				\$5,896	\$8,044	\$5,756
<b>TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations)</b>				<b>\$17,032</b>	<b>\$21,188</b>	<b>\$19,037</b>
2 Local Assistance						
Grants and Subventions				\$24,988	\$49,881	\$39,881
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>				<b>\$24,988</b>	<b>\$49,881</b>	<b>\$39,881</b>

**DETAIL OF APPROPRIATIONS AND ADJUSTMENTS (Reconciliation with Appropriations)**

1 STATE OPERATIONS	2005-06*	2006-07*	2007-08*
0001 General Fund			
APPROPRIATIONS			
001 Budget Act appropriation	\$2,700	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$2,700</b>	<b>\$-</b>	<b>\$-</b>

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

1 STATE OPERATIONS	2005-06*	2006-07*	2007-08*
<b>0407 Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$12,314	\$14,779	\$14,601
Allocation for employee compensation	16	526	-
Adjustment per Section 3.60	<u>-61</u>	<u>64</u>	<u>-</u>
<b>Totals Available</b>	<b>\$12,269</b>	<b>\$15,369</b>	<b>\$14,601</b>
Unexpended balance, estimated savings	<u>-827</u>	<u>-</u>	<u>-</u>
<b>TOTALS, EXPENDITURES</b>	<b>\$11,442</b>	<b>\$15,369</b>	<b>\$14,601</b>
<b>0408 Test Development and Administration Account, Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$3,767	\$4,628	\$4,188
Allocation for employee compensation	1	143	-
Adjustment per Section 3.60	<u>-16</u>	<u>21</u>	<u>-</u>
<b>Totals Available</b>	<b>\$3,752</b>	<b>\$4,792</b>	<b>\$4,188</b>
Unexpended balance, estimated savings	<u>-938</u>	<u>-</u>	<u>-</u>
<b>TOTALS, EXPENDITURES</b>	<b>\$2,814</b>	<b>\$4,792</b>	<b>\$4,188</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	<u>\$76</u>	<u>\$1,027</u>	<u>\$248</u>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations)</b>	<b>\$17,032</b>	<b>\$21,188</b>	<b>\$19,037</b>
2 LOCAL ASSISTANCE	2005-06*	2006-07*	2007-08*
<b>0001 General Fund, Proposition 98</b>			
APPROPRIATIONS			
101 Budget Act appropriation	\$31,814	-	-
101 Budget Act appropriation, as amended by Chapter 48, Statutes of 2006	-	\$39,881	-
101 Budget Act appropriation	-	-	\$39,881
Pending Legislation (Encorps Alternative Certificate Program)	<u>-</u>	<u>10,000</u>	<u>-</u>
<b>Totals Available</b>	<b>\$31,814</b>	<b>\$49,881</b>	<b>\$39,881</b>
Unexpended balance, estimated savings	<u>-6,826</u>	<u>-</u>	<u>-</u>
<b>TOTALS, EXPENDITURES</b>	<b>\$24,988</b>	<b>\$49,881</b>	<b>\$39,881</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$24,988</b>	<b>\$49,881</b>	<b>\$39,881</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)</b>	<b>\$42,020</b>	<b>\$71,069</b>	<b>\$58,918</b>

### FUND CONDITION STATEMENTS

	2005-06*	2006-07*	2007-08*
<b>0407 Teacher Credentials Fund <sup>5</sup></b>			
BEGINNING BALANCE			
	\$2,340	\$5,644	\$4,284
Prior year adjustments	<u>993</u>	<u>-</u>	<u>-</u>
Adjusted Beginning Balance	\$3,333	\$5,644	\$4,284
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
122900 Teacher Credential Fees	13,607	13,869	14,137
131600 Fingerprint ID Card Fees	40	40	40
141200 Sales of Documents	1	1	1
142500 Miscellaneous Services to the Public	1	1	1
150300 Income From Surplus Money Investments	107	107	107
161000 Escheat of Unclaimed Checks & Warrants	1	1	1
161400 Miscellaneous Revenue	2	2	2

\* Dollars in thousands, except in Salary Range.

**6360 Commission on Teacher Credentialing - Continued**

	<u>2005-06*</u>	<u>2006-07*</u>	<u>2007-08*</u>
Total Revenues, Transfers, and Other Adjustments	\$13,759	\$14,021	\$14,289
Total Resources	\$17,092	\$19,665	\$18,573
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	6	12	12
6360 Commission on Teacher Credentialing (State Operations)	<u>11,442</u>	<u>15,369</u>	<u>14,601</u>
Total Expenditures and Expenditure Adjustments	<u>\$11,448</u>	<u>\$15,381</u>	<u>\$14,613</u>
FUND BALANCE	\$5,644	\$4,284	\$3,960
Reserve for economic uncertainties	5,644	4,284	3,960
<b>0408 Test Development and Administration Account, Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$2,665	\$3,283	\$1,989
Prior year adjustments	<u>-907</u>	<u>-</u>	<u>-</u>
Adjusted Beginning Balance	\$1,758	\$3,283	\$1,989
<b>REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS</b>			
Revenues:			
123000 Teacher Examination Fees	4,250	3,409	3,147
150300 Income From Surplus Money Investments	<u>93</u>	<u>93</u>	<u>93</u>
Total Revenues, Transfers, and Other Adjustments	<u>\$4,343</u>	<u>\$3,502</u>	<u>\$3,240</u>
Total Resources	\$6,101	\$6,785	\$5,229
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	4	4	4
6360 Commission on Teacher Credentialing (State Operations)	<u>2,814</u>	<u>4,792</u>	<u>4,188</u>
Total Expenditures and Expenditure Adjustments	<u>\$2,818</u>	<u>\$4,796</u>	<u>\$4,192</u>
FUND BALANCE	\$3,283	\$1,989	\$1,037
Reserve for economic uncertainties	3,283	1,989	1,037

**CHANGES IN AUTHORIZED POSITIONS**

	<u>Positions</u>			<u>Expenditures</u>		
	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2005-06*</u>	<u>2006-07*</u>	<u>2007-08*</u>
Totals, Authorized Positions	140.4	165.9	163.4	\$8,248	\$8,931	\$8,893
Salary Adjustments	-	-	-	-	447	340
<b>Workload and Administrative Adjustments:</b>				<b>Salary Range</b>		
Administration Division:						
Enterprise Technology Support Services:						
Sr Info Systems Analyst-Spec	-	-	1.0	\$5,206-6,327	-	75
Staff Info Systems Analyst-Spec	-	-	1.0	\$4,732-5,754	-	68
Certification, Assignment, and Waivers Division:						
Certification Operations/Support:						
Assoc Govtl Prog Analyst	-	-	0.5	\$4,111-4,997	-	28
Professional Services Division:						
Exams Assessment:						
Consultant-Teacher Preparation	-	-	1.0	\$5,349-6,498	-	74
Assoc Govtl Prog Analyst	<u>-</u>	<u>-</u>	<u>1.0</u>	<u>\$4,111-4,997</u>	<u>-</u>	<u>57</u>
<b>Total, Workload &amp; Admin Adjustments</b>	<u>-</u>	<u>-</u>	<u>4.5</u>	<u>\$-</u>	<u>\$-</u>	<u>\$302</u>
<b>Total Adjustments</b>	<u>-</u>	<u>-</u>	<u>4.5</u>	<u>\$-</u>	<u>\$447</u>	<u>\$642</u>
<b>TOTALS, SALARIES AND WAGES</b>	<b>140.4</b>	<b>165.9</b>	<b>167.9</b>	<b>\$8,248</b>	<b>\$9,378</b>	<b>\$9,535</b>

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